



**NOTICE REGARDING SINGLE COURSE REGISTRATION for the 2021/2022 academic year**  
**MASTER DEGREE COURSE IN MEDICINE AND SURGERY**

**IT IS POSSIBLE TO TAKE ONLY THE EXAMS FORESEEN FOR THE FIRST YEAR OF THE COURSE:**

**PHYSICS AND STATISTICS - CHEMISTRY AND PRELIMINARY BIOCHEMISTRY**

**BIOLOGY AND GENETICS - HISTOLOGY AND EMBRIOLOGY - ANATOMY 1**

Deadline for enrollment in first semester courses: 07/11/2021

Deadline for enrollment in second semester courses: 28/02/2022

**STUDENTS CAN APPLY FOR A MAXIMUM OF THREE COURSES**

**Applicant cannot enroll in single courses if they have already taken and passed 5 exams of the Degree Course in Medicine and Surgery, even if taken at other universities. (fill in the self-declared certification form)**

**The exams must be taken no later than 31 December 2022**

**Information regarding the academic system and scheduling/classrooms: <http://medschool.uniroma2.it/>**

**ENROLLMENT RULES FOR SINGLE COURSES**

Regarding professional updating, curricular integration, or cultural enrichment, application for enrollment in single courses given in a bachelor degree or master degree at the University without being enrolled in the degree course itself, sustaining the relevant exam and receiving formal certification is possible for all those who:

- are enrolled in foreign Universities;
- are students enrolled at other universities in Italy, subject to the authorization of the university attended or through specific agreements;
- are graduates or hold a qualification foreseen for enrollment in University degree courses (graduates);
- are graduates that do not have the curricular requirements necessary for admission to a master degree course and so must take the above-mentioned single exams to integrate these requirements (prescribed by the competent commission of the course itself).

The governing bodies of the University establish the amount of fees due each year for enrollment in courses with the exclusion of foreign students participating in inter-university mobility programmes. Students enrolled in a degree course of the University are not allowed to enroll simultaneously in the paid tuition courses referred to in this article.

The individual courses are subject to the same general or special discipline in accordance with the academic system of each reference Department, in particular regarding attendance.

Possible exceptions to the prerequisites can be authorized by the competent teaching structures.

The number of courses that can be attended annually by the subjects indicated in the previous paragraphs can be authorized following a motivated proposal of study path, which is subject to approval.

Degree courses with a limited number of places available govern enrollment in accordance with the decisions of the relevant degree course council on the basis of available facilities, sustainable teaching load and curricular requirements.

The benefits for students enrolled in degree programmes of the University are not applied to students enrolled in single courses except for students with disabilities and what is foreseen for foreign students involved in inter-university mobility programmes.

For information regarding the date of submission for applications, contact the Student Affairs Office of the degree course.



## PROCEDURE REGARDING ENROLLMENT IN SINGLE COURSES

- a. Connect to the on-line website: <http://delphi.uniroma2.it>
- b. Student area;
- c. Section 3 – enrollment in single courses;
- d. Fill in the application form and print it out;
- e. Pay the participation fee due via PagoPA system, allowing to pay in different ways (traditional and online procedures). Links and further information are available in the following website: <https://studenti.uniroma2.it/pagamento/>
- f. Link again to the Delphi Online Services website and validate your payment by tapping “Convalida PagoPA” within 24 hours from the payment time.
- g. Go to the Student Affairs Office where you want to attend the single courses, (take on an appointment to: <https://prenotazioni.uniroma2.it/>) before the beginning of the teaching period foreseen for the courses chosen and consign:
  - An enrollment application for single courses together with a passport-size photograph
  - A copy of your paid pa yslip
  - A copy of your valid i.d. card or passport
  - Clearance from your University of origin, if enrolled in other Universities that are not party to the convention.
  - Self-declared certification form, which must be filled in

The Student Affairs Office will issue the payment slip for the individual courses as follows:

**200 euros** for exams that require an acquisition of ECTS credits equal to or less than 6;

**400 euros** for exams that require an acquisition of more than 6 ECTS credits.

• **The receipt of payment must be delivered to the Student Affairs Office. Missed payment before the deadline cause the immediate deletion of the application**

**FEES FOR SINGLE COURSES ENROLLMENT ARE NOT REFUNDABLE.**

According to the current ministerial dispositions at the following link: <https://www.studiare-in-italia.it/studenti stranieri/>, the renewal of a residence permit (for non- eu students who attend single courses) will be granted only in case of enrollment in a programme (Bachelor's; Master's or Single-cycle Degree) of the same field of study of the single courses attended.

**Non-EU students applying for VISA in order to attend single courses must provide a scanned copy of the following documents:**

- **Pre-enrollment application submitted on Universitaly platform**
- **Declaration of equivalence of the final title issued by CIMEA or DICHIARAZIONE DI VALORE issued by the Italian Embassy abroad with the translation and legalization of the final title**
- **Passport**
- **VISA for study purposes**

For further information:

STUDENT AFFAIRS OFFICE (ADMINISTRATION): [sagr-studenti-medicina@med.uniroma2.it](mailto:sagr-studenti-medicina@med.uniroma2.it)

STUDENT AFFAIRS OFFICE (DIDACTICS): [medschool@uniroma2.it](mailto:medschool@uniroma2.it)

FOREIGN STUDENTS AFFAIRS OFFICE: [international.students@uniroma2.it](mailto:international.students@uniroma2.it)



## Self-declaration of certification

(art. 46 D.P.R. 28 December 2000 n. 445 )

I, the undersigned, / \_\_\_\_\_ Personal Tax

number \_\_\_\_\_

born in \_\_\_\_\_ ( \_\_\_\_\_ ) on \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_,

resident at \_\_\_\_\_ ( \_\_\_\_\_ ) in \_\_\_\_\_ n° \_\_\_\_\_

fully aware of the penalties foreseen in art. 76 of the Decree of the President of the Republic 445 of December 28, 2000 regarding false statements and the compilation or use of false documents,

### DECLARE

I have never taken and passed an exam of the Academic System of the degree course in Medicine and Surgery

**or**

I have taken and passed no. \_\_\_\_\_ exams of \_\_\_\_\_ of the Academic System of the degree course in Medicine and Surgery at other Universities:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Rome, \_\_\_\_\_

\_\_\_\_\_  
Signature