

## A CALL REGARDING THE AWARDING OF STUDY PREMIUMS TO UNDERGRADUATE STUDENTS FOR RESEARCH CONCERNING THEIR UNIVERSITY THESIS.

Academic year 2017/2018.

GIVEN THAT this payment is being offered to make it possible for part of the thesis to be produced abroad; the master degree course in Medicine and Surgery HEREBY ANNOUNCES a call regarding the awarding of 2 study premiums for students enrolled in the 5<sup>th</sup> or 6<sup>th</sup> year of their degree course in Medicine and Surgery for the 2017-18 academic year, which will allow them to carry out research for their degree thesis in institutions abroad.

### Art. 1 Requirements

The study premiums are for UNDERGRADUATE STUDENTS of the degree course in Medicine and Surgery. The undergraduate students that would like to participate in the above-mentioned call must:

- a) be up to date with the payment of their university fees and regional tax;
- b) have been assigned a degree thesis by a university professor/researcher who is qualified as a supervisor;
- c) not, in the same period as the one concerning the Study Premium on offer in the present call, be benefiting from another contribution for mobility;
- d) have earned at least 180 university credits within the expiry date of the present call;
- f) have an average exam score of between 24 and 30;
- g) be fluent in the language spoken in their chosen country or, alternatively, be able to speak a language commonly used in their selected nation. This linguistic ability will have to be demonstrated through one of the following forms of certification: - a certificate issued by a school that is recognized at National and/or International level; - self-certification concerning a language exam sustained or an exam taken concerning the language of the host country (or a second language in common use in that country); - certification regarding a study or training period abroad of at least 3 months, in a Country where the language of the chosen country is spoken (or a second language in common use in that country). **NOTA BENE:** the above-mentioned requirements must be complete at the moment when students apply, otherwise their application will be considered invalid.

Foreign Undergraduate Students that are enrolled at the University of Rome "Tor Vergata" will not be entitled to receive the above-mentioned study premiums for their country of origin or where they took the high school degree.

### Art. 2 Application Procedure

The application must be consigned by the 7th February 2018 (12.00 Rome GMT). The application, complete with all the documentation requested, must be sent by e-mail to [medschool@uniroma2.it](mailto:medschool@uniroma2.it) with the following subject line **“CALL FOR THESES ABROAD 2017/18”**. Failure to follow this procedure, by the above-mentioned date (7<sup>th</sup> February 2018) will lead to the application automatically being declared invalid.

The following documents must be included for the application to be considered valid:

1. Application form (Annex A);
2. letter explaining reasons behind choice of destination;
3. research project in which the candidate gives a detailed explanation of the work to be carried out abroad, indicating also their chosen nation and when the study period should take place;
4. a letter from the candidates' degree thesis supervisor which explains why that specific research should be carried out in the destination chosen and why the stage must be done abroad;
5. the documentation concerning contacts abroad regarding the project (indicating the host institution, the name of the contact, address, e-mail, etc.) and a letter of invitation where applicable;
6. copies of certificates or documents which demonstrate candidates' linguistic abilities as explained in article one of this Call;
7. self-certification concerning the exams taken, together with their relative scores (with an annex printed out by the Totem) in accordance with law 183/2011 - directive 14/2011 of the Ministry of Public Administration;
8. 1 passport-sized photograph (the photo must be in .jpeg format);
9. photocopy of an identification document.

NOTA BENE! Should any of the documentation requested be lacking, candidates' applications will be considered invalid. In accordance with art. 71 of the Decree of the President of the Republic 445/2000, the Administration will check the documentation, also randomly, and also in cases where there are doubts arising concerning the veracity of the documents provided by candidates in their applications. In order to calculate candidate's average scores, **ONLY** the results of exams taken **EXCLUSIVELY AT OUR INSTITUTE** will be taken into consideration together with the training activities present on the Totem at the expiry date of the present call. In anomalous cases (e.g. exams or training activities sustained but which have yet to be registered), students are invited, in their application, to attach a copy of their libretto universitario or any certificates issued by foreign Universities.

#### Art. 3 Selection and evaluation criteria

The selection process and the awarding of study premiums will be carried out by an Interdisciplinary Commission nominated by the presidency of the course. The Commission will take the following

basic criteria into consideration: a. relevance of the research at the chosen destination in order to write the thesis. This will be established by considering the report explaining the motivation behind the candidate's choice, the research project, the supervisor's report and the letter of invitation from the host institution (documents requested in art. 2). Weight: 30%. b. Academic curriculum of the candidate based on their weighted average score (the weighted average is calculated by multiplying the score of each exam by the number of credits for that exam. All the results obtained through this calculation must then be added together. The number, thus, obtained must be divided by the sum of the total number of credits obtained in the exams sustained). Weight: 50%. Points will be awarded according to a linear scale from 18 to 30. c. Linguistic ability. Weight 20%.

#### Art. 4 Ineligibility

The study premium cannot be awarded to those who, during the study period abroad, benefit from :

1. premiums granted for the same reason by public or private institutions;
2. Erasmus Plus premiums;
3. other travelship premiums issued by another department of the University;

#### Art. 5 Entity and issuing of the premium

The premium is fixed at 10,000 euros for a period of 6 months or more and 5,000 euros for a period ranging from 3 to 4 months. The premium covers all costs including travel, accommodation, insurance etc. The Premiums will be paid in two installments: 50% will be paid before departure on presentation of a receipt (travel agency, on line ticket), and the remainder will be paid at the end of the period on presentation of certification regarding the study period abroad (documentation relating to the activities performed) and a report concerning activities carried out, to be signed by the premium winner and the thesis supervisor within 15 days of returning to Italy. **NOTA BENE:** at the end of the stay abroad, the winner of the Premium must provide the documentation certifying the period of stay abroad and the report specifying the activities carried out. Should students fail to do this, the second installment will not be paid and the entire sum issued in the first installment must be paid back.

#### Art. 6 Period and use of the Premium

The premium will be valid for a minimum study period of 6 consecutive months (or 3-4 months) and must end, following the award of the premium, no later than 31st December 2018 (final day for return from abroad).

#### Art. 7 Awarding and acceptance of the Premium.

The list of Winners together with their destinations will be published on on the WEBSITE of the degree course. This will be the only way in which the results will rendered public. No form of written communication will be sent to the winners. **NOTA BENE:** the successful candidates must officially accept the premium within 7 (seven) consecutive days following the publication of the list of winners by going to room 2B1 (Dr. Livoli) in order to sign the study premium form or by sending an e-mail with the above-mentioned form, compiled and signed, to [livoli@uniroma2.it](mailto:livoli@uniroma2.it). The formal acceptance of the Premium is compulsory in order to obtain the Award. Falure to do so will lead to the premium being automatically offered to the candidate below in the ranking list.

Art. 8 The winners of the premiums, during the study period abroad, will be exempt from attending lessons and clinical practice. They will, however, be able to return to Italy to sustain the exams they have programmed. Any travel costs sustained in order to sit these exams will be paid by the students. The exams must, in any case, be taken at the University of Rome, Tor Vergata.

Annex A

Call regarding the awarding of Degree Theses abroad for the 2017/18 academic year

NAME AND SURNAME

.....PHOTO

DATE AND PLACE OF BIRTH .....

TAX NUMBER (CODICE FISCALE)

.....

CURRENT ADDRESS .....

E-MAIL .....

TELEPHONE NUMBER

.....

DEGREE COURSE .....

CURRENT ACADEMIC YEAR ..... AVERAGE SCORE

.....

TITLE OF THESIS .....

.....

.

SUPERVISOR .....

LINGUISTIC ABILITY

WRITTEN..... satisfactory good excellent

SPOKEN..... satisfactory good excellent

DESTINATION .....

Date

SIGNATURE